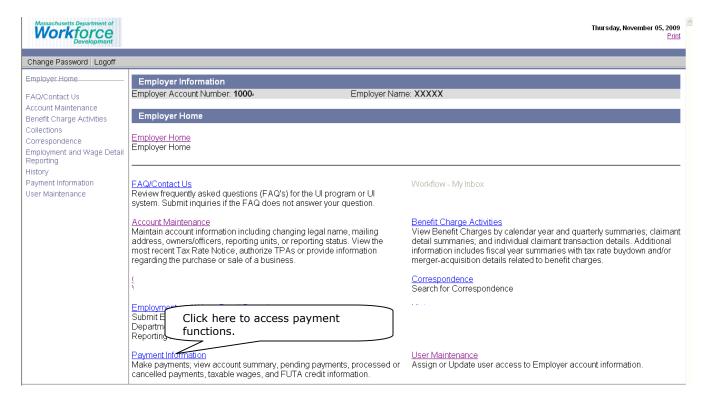# NAVIGATING TO PAYMENTS

Introduction	This section of the document will explain how an authorized user can navigate to the employment and wage detail functions.

Step-by-Step Instructions:

1. While logged into the employer home page, click on link 'Payment Information'

2. The following page will appear, listing the available functions. Click on the corresponding link to access a function.

If	Then
You are unable to locate the required maintenance function	You may not have the sufficient privileges to perform this function. Contact your system administrator.